

To Social Security Administration (SSA):

This letter is being provided by the hiring authority at Florida Polytechnic University in accordance with the Social Security Administration (SSA) [RM 10211.270](#) as acceptable evidence of general on-campus employment for F-1 students.

This is to certify that: _____ is an F-1 student attending Florida Polytechnic University. The student is working in or has been offered general on-campus employment.

Job Title/Position: _____ Start Date: _____ Number of Hours/Week: _____

Job Description: _____

Title of department/office of the on-campus employer: _____

Employer Address: **4700 Research Way, Lakeland, FL 33805**

Employer Identification Number: **46-1426289**

Employer Telephone Number: _____

Student's Immediate Supervisor: _____

Supervisor or Hiring Authority Signature: _____ Date: _____

The signature below certifies that I am the DSO for the student named above. The student is maintaining their F-1 status and is approved to work on-campus for no more than 20 hours per week while classes are in session and up to 20 hours or more during annual school breaks (i.e., summer, winter, and spring breaks).

Name of Designated School Official (DSO): _____

DSO Signature: _____ **Date:** _____

DSO Telephone: (863) 874-8723 or 8540

Email: DSO@floridapoly.edu

Office Location: IST Room 2052