

REQUIREMENTS

This form must be completed by international students seeking to change their current nonimmigrant visa (NIV) status to F-1. Form I-20 (I-2) is required to apply for the F-1 visa. Please ensure to complete all applicable sections and submit the required evidence. Incomplete forms and missing evidence will delay the issuance of your I-20. Before submitting this form, you **MUST** also complete the [Change of Status to F-1](#) course in CANVAS (if you have not already).

Please Remember to submit the following items with this form:

- ✓ **Color Copy Passport:** expiration must be [valid for at least six months](#) beyond your stay in the United States (US).
- ✓ **Financial Evidence:** You must have sufficient funds to finance your studies and living expenses in the US.
- ✓ **[Dependent Request](#) Form: Only if you have or are bringing dependents (spouse/children) to the US.**

SECTION 1: STUDENT PERSONAL INFORMATION

Last Name: _____ First/Middle Name: _____ Suffix _____

Preferred Name: _____ *(this can be a nickname or alternate name you prefer to be called)*

Birth Date (MM/DD/YYYY): _____ Country of Birth: _____ Country of Citizenship: _____

City of Birth: _____ Gender: _____

Foreign Address: Street Address (*non-US*): _____ Apt/Unit #: _____

City: _____ Province/Territory: _____ Postal Code: _____

Country: _____ Email Address: _____ *(provide personal email that you check often)*

Home Telephone: Country Code: + _____ Number: _____ Cell (*or other number*): _____

Change of Status Option

Please verify which change of status to option you are selecting:

___ Option 1: Travel & Re-entry

___ Option 2: Change of Status in the US

**Upon the issuance of the I-20, you will be provided with additional steps based on the option selected.*

SECTION 2: STUDENT PROGRAM OF STUDY & HOUSING PLANS

Major: _____ Education Level (*check one*): Undergraduate Graduate

Please check your intended housing plans: On-Campus Off-Campus

SECTION 3: DEPENDENTS

Will you have [legal dependents](#) residing in the US while studying? Yes No

- **If yes**, complete the [F-1 Dependent I-20 Request](#) and submit with this form via email to ISS.

**Dependents include a legal spouse and unmarried dependent children (under the age of 21) only.*

SECTION 4: EVIDENCE OF FINANCIAL ABILITY

You must provide evidence you have the financial resources to cover your estimated costs of attendance (COA) to live and study in the US until the completion of your program of study. Estimated COA includes tuition and fees, housing, [mandatory health insurance](#), meals, books and supplies, transportation, and other living expenses.

Financial Evidence Criteria:

[Evidence of financial ability](#) must confirm your source(s) of funds, the total amounts, and meet the following criteria:

- ✓ Documentation **cannot be dated more than 6 months prior** to the I-20 issue date, and must include the account holder's, agency, or other organization's full name(s).
- ✓ Documentation **must be in English** or have an **English translation** submitted with it.
- ✓ Currency must be **converted into USD** or a [USD conversion](#) must be provided.

Examples: Banking statements or certification letters, scholarship, grants or other financial aid award letters, investment statements, documents on letterhead from sponsoring organizations. Additional evidence may be requested by ISS.

Estimated Costs of Attendance:

Please view the chart below to verify the [estimated \(COA\) costs of attendance](#) for non-resident students.

- You must add an estimate of **\$3000 per dependent if they will accompany you in the US** (see Section 3).

| Education Level | Tuition & Fees <i>*Non-Resident</i> | Room & Board | Books | Transportation & Other Expenses | Health Insurance <i>*Required Coverage</i> | Total |
|-----------------|--|--------------|---------|---------------------------------|---|----------|
| Undergraduate | \$21,005 | \$12,940 | \$1,148 | \$3,873 | \$1,200 | \$40,166 |
| Graduate | \$19,998 | \$12,940 | \$1,148 | \$3,873 | \$1,200 | \$39,159 |

**Estimated COA are not your bill; actual costs may vary. Summer terms are not included in estimates; students should be prepared for this additional expense and others, as applicable .*

SECTION 5: IDENTIFY SOURCE OF FUNDS

Enter the total amount of funds you have to cover your estimated COA for an academic year (fall and spring) and submit the evidence required, as listed below. Please use the chart above to ensure your funds total or exceed the required estimates.

Graduate Assistantship (GA) (amounts calculated in parenthesis; enter this amount, if receiving a GA)

Total of Tuition Waiver/Scholarship (\$19,998): _____ **Total Amount of Stipend (\$8000):** _____

- **Evidence Required:** Attach copy of your signed GA award letter

Other Florida Poly Financial Aid (e.g., scholarships, grants, fellowships, other)

- **Enter Total Amount:** _____
- **Evidence Required:** Attach copy of signed award letter or a screenshot of financial aid screen from student account.

Government or Sponsoring Agency

- **Enter Total Amount:** _____
- **Evidence Required:** Attach copy of the award letter or letter of support from the government/sponsoring agency.

Educational Grant, Loan, or Other Source of Funding (from external sources outside of Florida Poly)

- **Enter Total Amount:** _____
- **Evidence Required:** Attach copy of grant statement, loan approval, or statement of other funding.

Student's Personal Funds

- **Enter Total Amount:** _____
- **Evidence Required:** Attach copy of official banking statement or certified bank letter confirming account(s) total(s) or other financial documentation that confirms liquid assets.

Financial Support from Family/Friends

- **Enter Total Amount:** _____
- **Evidence Required:** If you will receive financial support towards your estimated costs by family, friends, or other party while studying in the US they must complete the [Sponsor Affidavit of Support](#) and provide the required evidence listed on this form.

Free Room and Board

- **Evidence Required:** If you will receive free room and board while studying in the US the party sponsoring you must complete the [Sponsor Affidavit: Free Room & Board](#) and provide the required evidence listed on the form.

STUDENT CERTIFICATION

*My signature certifies my understanding, the validity of all information provided and intent to meet all requirements **prior** to arriving in the US. I understand if I fail to comply, this can prevent enrollment, result in a delayed start date, or the ineligibility to study in the US. I will contact [Admissions](#) or [ISS](#) if I need assistance **prior** to my I-20 start date.*

1. *A color copy of my passport is attached with a valid expiration date of at least 6 months beyond my intended stay in the US.*
2. *I understand estimated costs of attendance (COA) are not my actual bill, the summer term is not included in these costs, and that I must budget for any additional expenses.*
3. *I have included evidence of my financial ability to cover estimated COA and my total funds meet or exceed these costs.*
4. *I understand I am required to purchase health insurance and provide evidence of coverage, **prior** to arriving in the US.*
5. *I understand if bringing dependents with me I must add an additional \$3000 per dependent to my estimated COA.*
6. *If I am a transfer student, I am also submitting the SEVIS Transfer Request to have my F-1 record transferred.*

Print Your Full Name: _____ **Date:** _____

Student Signature: _____

STUDENT'S PARENT MUST COMPLETE THIS SECTION ONLY IF STUDENT IS A MINOR (under 18 years of age)

Print Parent Full Name: _____ **Date:** _____

Parent Signature: _____