

## F-1 Student Employment Options Guide

F-1 students may be authorized for employment in the United States <u>within specific guidelines</u>. Students must contact a <u>DSO</u> prior to participating in employment/internships/volunteerism to verify eligibility and the steps to apply. Working without authorization will result in the immediate termination of your F-1 status – there are no exceptions or waivers.

On-Campus Employment	Severe Economic Hardship (Off-Campus Employment)
<ul> <li>✓ Eligible the first semester at Florida Polytechnic University.</li> <li>✓ Students are responsible for conducting job search; hiring is not guaranteed.</li> <li>✓ Employment must meet regulations for on-campus employment.</li> <li>✓ Copy of employment offer letter must be sent to ISS prior to working.</li> <li>✓ Can work up to 20 hours per week while school is in session, and up to 40 hours per week during school closures (e.g., summer/spring/winter breaks).</li> <li>✓ Not required to be major related and does not count towards CPT or OPT.</li> </ul>	<ul> <li>✓ Must complete one academic year as a F-1 student to be eligible to apply.</li> <li>✓ Students must make a good-faith effort to find employment on campus before applying.</li> <li>✓ Can work up to 20 hours per week while school is in session, and up to 40 hours per week during school closures (e.g., summer/spring/winter breaks).</li> <li>✓ Students must provide evidence of economic hardship based on unforeseen circumstances beyond their control; may work up to 20 hours per week.</li> <li>✓ Requires DSO recommendation, USCIS application approval, and fee.</li> <li>✓ Cannot work until approved by USCIS (can take three months or more)</li> </ul>
Curricular Practical Training (CPT)  ✓ Must complete one academic year at the current education level.  ✓ Requires DSO, Registrar, and Internship Coordinator approval.  ✓ Internship is required prior to approval; must be directly related to field of study.  ✓ Students must be enrolled in the required internship course to participate.  ✓ CPT can be part-time or full-time; however, one-year full-time CPT results in the ineligibility for post-completion OPT (post-OPT).  ✓ CPT can be approved for up to one academic year; an extension may be requested thereafter.	Volunteerism vs. Unpaid Employment  ✓ Volunteerism must meet the criterion of performing civically charitable or humanitarian work without promise, expectation or receipt of any form of compensation.  ✓ Volunteerism cannot be related to a student's field of study.  ✓ The F-1 Volunteer Verification Form must be submitted for DSO approval,  ✓ Work that is not charitable/humanitarian or relates to the student's field of study is classified as unpaid work, which requires CPT approval.  ✓ You may view the US Department of Labor (DOL) volunteer guidelines.
Pre-Completion Optional Practical Training (pre-OPT)  Must complete one academic year at the current education level.  Must be directly related to the student's field of study.  A job offer is not required to apply.  Will be deducted from post-OPT whether employment is secured or not.  Requires DSO recommendation, USCIS application approval, and fee.  Cannot work until approved by USCIS (can take three months or more)  Eligible to work for up to 12 months; students may work 20 hours per week while school is in session and full-time while school is not session.  Pre-OPT employment is deducted from post-OPT eligibility, regardless of full/part-time.	Post-Completion Optional Practical Training (post-OPT)  ✓ Eligible to apply no more than 90 days prior I-20 end date.  ✓ May only be used after completion of program of study.  ✓ Must be directly related to the student's field of study.  ✓ A job offer is not required to apply; however, students have up to 90 days to secure employment after the start date approved by USCIS.  ✓ Requires DSO recommendation, USCIS application approval, and fee.  ✓ Cannot work until approved by USCIS (can take three months or more)  ✓ Approved for 12 months for part-time or full-time employment.



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## **STEM OPT Extension**

- ✓ Eligible after completing post-OPT; may apply up to 90 days prior to EAD end date.
- ✓ 24-month temporary employment authorization to commence immediately after post-OPT for students with designated STEM Degrees.
- ✓ Employment must be directly related to the student's field of study.
- ✓ Students may continue employment with post-OPT employers; if not, a STEM OPT employer is required to at the time of application.
- ✓ Employers and students are responsible for completing the I-983 Training Plan.
- Students must complete a validation report every six months, an annual self-evaluation, and a final evaluation at the commencement of STEM OPT.

## International Organization (IO) Employment Authorization

- ✓ Must have completed one academic year at current education level.
- ✓ The position does not have to be related to your field of study, but the authorization cannot extend beyond your I-20 program end date.
- √ The position must be with one of the <u>approved organizations</u> recognized per 59 Stat. 669, International Organization Immunities Act.
- ✓ You must have a written offer that meets the IO requirements.
- ✓ Does not impact eligibility for participation in other types of employment.